

**Information:**

**Drawer:** Accounts Payable - Invoices

**Vendor Number:** 1010882

**Vendor Name:** Oakton Community College

**Check Details:**

**Check Number:** 0344285

**Check Amount:** \$ 600.00

**Check Date:** 9/30/2025

**Invoice Details:**

**Invoice Number:** 09152025

**Invoice Date:** 9/15/2025

**PO Number:** P0019411

**Voucher Number:** V0905804

**Document Type:** AP Invoice

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**Document Below**

# Oakton College

# INVOICE

1600 E Golf Rd, Des Plaines, IL 60016  
(847) 635-1600

**INVOICE DATE:** September 15, 2025

**SOLD TO:**

**Judy Coates**

Director, Learning and Organizational Development

College of DuPage

425 Fawell Blvd.

Glen Ellyn, 60137

**Vendor:** 1010882

**GL:** 01-10-00393-5502005 In-State Conference Costs

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
20	<b>Northern Illinois Network 2025 Fall Exchange Registration fees</b>  <b>Attendees:</b> <ul style="list-style-type: none"><li>• Access and Disability - Tonia Metoyer, Mark Garstka</li><li>• Accounts Payable - Isabel Barrios, Marivic Zerrudo</li><li>• Athletics - Bev Smith</li><li>• Events - Jennifer Charles</li><li>• Foundation and Alumni Relations - Julie Tuohy, Rachel McKay</li><li>• Grants - Yvonne Ryneearson</li><li>• HR Recruitment - Pam Kaatz, Christa Renello</li><li>• International Enrollment - Gabi Carr</li><li>• Online Learning - Lindsey Gilger, Gabi Frahm, Lara Tompkins</li><li>• Purchasing - Kevin Casey, Amber Kalish, Lisa Erl</li><li>• EDC Sponsors - Judy Coates, Gina Wheatley</li></ul> <b>PLEASE NOTE "NIN" IN THE MEMO LINE OF THE CHECK</b>	\$30.00	\$600.00
		SUBTOTAL	\$600.00
		TAX	0.00
		FREIGHT	0.00
			\$600.00
			PAY THIS AMOUNT

**DIRECT ALL INQUIRIES TO:**

**Mindy Finnigan**

Assistant, Center for Professional Development

Oakton College

1600 E Golf Rd, Des Plaines, IL 60016

(847) 635-1600

"McGowan, Pamela" <mcgowanp295@cod.edu>

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**Invoice for Oakton Community College (1010882) - Request Check Pickup from AP by 10.10.25**

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"McGowan, Pamela" <mcgowanp295@cod.edu>

Tue, Sep 16, 2025 at 04:35 PM UTC

CC:

BCC:

The attached invoice for \$600.00 was submitted in ESM for a Northern Illinois Network (NIN) exchange event happening in October.

We would like to pick up a physical check on or before October 10<sup>th</sup>, as this will both give us time to get it from AP and have it in hand on event day, when the money is due.

Please let me know if there are questions and/or if additional steps are required to facilitate this check being cut. As always, your assistance is appreciated!

**Pamela McGowan**

**Employee Development Analyst**

*Employee Development Center*

**College of DuPage**

(630) 942-2637 | [mcgowanp295@cod.edu](mailto:mcgowanp295@cod.edu)

425 Fawell Blvd | SRC 1107 | Glen Ellyn, IL 60137

EDC Email: [EDC@cod.edu](mailto:EDC@cod.edu)

EDC phone: (630) 942-3805

**[Click here to access the Events Calendar in Cornerstone](#)**

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**From:** noreply@esmsolutions.com <noreply@esmsolutions.com>  
**Sent:** Tuesday, September 16, 2025 10:15 AM  
**To:** McGowan, Pamela <mcgowanp295@cod.edu>  
**Subject:** [External] Transaction Released: PO P0019411 - Transaction 4716704 - 09/16/2025 09:05-McGowan-OAKTON COMMUNITY COLLEGE

**CAUTION:** This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear Pamela,

Transaction 4716704 - 09/16/2025 09:05-McGowan-OAKTON COMMUNITY COLLEGE (PO # P0019411) has been successfully released to OAKTON COMMUNITY COLLEGE.

If you have any questions regarding the status of your transaction, please contact the supplier directly.

Thank you,

ESM Solutions Customer Support

NOTE: This is a system generated email. Please do not reply to this email.

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**2 attachments**

P0019411.pdf

Oakton CC (1010882) NIN Invoice FY26.pdf